

CBD, Gaborone, P.O.Box 320 Gaborone



EXTENDED FAMILY APPLICATION FORM

Switchboard: +267 392 9800 PO Box 1708 AAD Poso House Gaborone Info@babereki.co.bw

On Behalf Of Botswana Public Employees Union

Email:bopeu@info.bw Please Note That You Are ONLY Allowed To Complete These Amendments Form If You Had Previously Completed Membership Form Or Extended Application Form

						FIRST NAMES:				
ELL NO:	UBERSHIP NUMBER:OMANG NUMBER:			TEL (WORK):						
		POSTAL ADDRESS:			EMPLOYER					
HE SCHEME ONLY ACCEPT: lecond Spouses, Sister, Bro n Law and son in law XTENDED FAMILY DETAILS										
SURNAME	FIF	ST NAME	DATE	OF BIRTH	GENDER	ID NUMBER	RELATIONSHIP	COST		
	L					EXTENDED F	AMILY SUB TOTAL			
child (biological/ adopted) wh	o is over 21 years v	vill benefit P 30	000 @ P5.40. P4	0 000 @ P7.	20 and P50 000	@ P9.00 per child.	If a child has been	covered an		
rns 21 you will be given 3 mo						C . c . c . c . c				
e Premium Waiver PW i	s a benefit that all	ows for depend	dents to continue	enjoying 12	months funeral	cover in the event	the main membe	r passes or		
	Addition	al children	P30 000	P40,000	P50,000]				
	Premium	Waiver (PW)	P5.80	P7.75	P9.70]				
	EID	ST NAME	DATE (OF BIRTH	GENDER	ID NUMBER	RELATIONSHIP	COST		
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	Fin					СНПО	REN'S SUB TOTAL			
IPORTANT NOTICE		pants, except if t	ne claim is caused b	v an accident	SUBSCRIPT	CHILD	REN'S SUB TOTAL			
IPORTANT NOTICE A waiting period of 6 months will a	pply to all new partici			y an accident	SUBSCRIPT	TION FEE AND FAN	IILY COVER TOTAL AMILY SUB TOTAL			
MPORTANT NOTICE A waiting period of 6 months will a d the first premium has been paid All participants should not yet hav	pply to all new partici	t the time of joini	ing.	•		TION FEE AND FAN	IILY COVER TOTAL			
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NOTES FOR FUNERAL COVER

Subscription fee for membership is 1% of Basic Salary. (Capped from P39.90 to P100.00) Compulsory funeral cover @ P39.50 for member and immediate family (spouse and children) with a 12-month's premium waiver. Benefit for member and spouse is P60 000.00 and children's benefits are illustrated on the first page.

A member is an employee of the Government of the Republic of Botswana or any organization where government has financial interest who has not attained age of 65 years.

Spouse is a legal or common law husband /wife of the member who has resided with member for a continuous period of at least six (6) months.

A child by birth to the member (inclusive of a child born out of wedlock) is an unmarried child under the age of 21 and this age will be extended to 25 years if the child is still on full study. Still born child who had at least 24 weeks of intra-uterine existence but showed no sign of life after complete birth. There is no age limit for the child who is physically or mentally handicapped and proof of condition is required should you wish to nominate such child. The adult child cover ceases at 35 years, therefore the onus are on the parent to change cover to extended family cover.

Member who is not with 5 (five years) of his/her attainment of age 60 (sixty) may nominate parents (under the age of 85) at time of joining. One level of cover must be selected for all the parents nominated.

Member who is not within 5 (five years) of his/her attainment of age 60 (sixty) may nominate extended family (under the age of 85), which are their dependents, brothers, sisters, uncles, nephews, nieces, grandparents, grandchildren, second spouse, daughters in law, brothers in law, sisters in law, cousins and aunt. There will be a waiting period of 6 months. Separate application form for this option are available.

Claims should be submitted at BOPEU branches namely: **Francistown, Kang, Palapye** and **Maun.** For **Gaborone** branch and surrounding areas, claims should be submitted at **Babereki Insurance Brokers Head Office**

To process a claim against the scheme, submit the following:

- •Claim form, which will be completed at Babereki Insurance Brokers Head Office.
- •Certified death certificate and certified birth certificate for minors claim.
- •Certified copy of claimant's identity (Omang) and proof age is required before any benefit is paid.
- Marriage certificate for spouse's claim police report for accidental death occurred before waiting period elapses.
- •Police report for accidental death occurred before waiting period elapses.
- Proof of relationship where surname differs.
- An affidavit where necessary.

Further information or more documents with proof of deceased's relation to member may also be the requested by Metropolitan.

Upon receipt of all documentation requested, claim will be paid within 48 hours. Claims must be submitted within six months from time of death and no claim shall be admitted by Metropolitan Botswana unless a written notice was received within 6 (six) months after the date of death or 3 (three) months after and inquest.

Death benefit and refund of any kind shall cease on the day that:

- Member Terminates
- •The funeral premiums are not paid
- Member passes away (death)
- •Termination of the scheme

The onus rests on me as a member to ensure that my premium is credited to Babereki Insurance Brokers on a monthly basis.

The scheme is underwritten by Metropolitan Botswana and more information is contained on BOPEU Group Funeral Scheme Policy Document held at Babereki Insurance Brokers.